

# Boone High School

## School Advisory Council (SAC) Meeting Minutes October 3, 2023, Media Center

**Attendance:** Robyn Barnes, Amy Bhavsar, Judi Hayes, Leah Hill, Diana Johnson, Elly Kennedy, Stephanie Krick, Diane Lorber, Tracy Losch, Hector Maestre, Norma Medina Ortiz, Kelly Reedy, Jennifer Roberson, Suzi Spencer, Allyson Stilwell, Maribel Vallellanes & Dawn Wilson

**Call to Order:** A meeting of the Boone High School Advisory Council was held in the Media Center on October 3, 2023. Principal Hector Maestre called the meeting to order at 5:33 PM. Jennifer Roberson will record minutes for this meeting.

**Approval of Previous Minutes:** A motion was made to approve the minutes of the September minutes with no corrections necessary. The motion was seconded and approved.

### **Principal's Report (Announcements):**

**SGA** – Allyson Stilwell presented about our upcoming Homecoming Festivities. Oct. 17<sup>th</sup> – Movie Night still needs volunteers for check in and concessions. Convertibles and Jeeps are still needed for the parade. Also, still need volunteers for the dance for check in, coat check and supervision.

**PTSO** – Amy Bhavsar presented that PTSO is in Homecoming mode! There is chaperone volunteer sign ups. The Class Committees are working on the class dinners.

PTSO is also working on coordinating the Teacher Tailgate for Oct. 19<sup>th</sup>. Sign-ups are open for donations and volunteers.

**Dr. Maestre** presented that PMA and Star testing will be happening next week. These tests are given 3 times a year to show progress before students take End of year exams. The data from these tests come back quickly.

PSAT & SAT School day will be on Oct. 11<sup>th</sup>. 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> graders take the PSAT and 12<sup>th</sup> graders take the SAT.

**Budget Updates – Fund 145 (School Improvement Fund), Fund 211 (School Recognition Fund):** Dr. Maestre presented that the School Improvement Funds are generated from money that is given to teacher by the state and the teacher doesn't use any/all of the funds provided them. As of now, we have \$396.74 available.

We have \$550.34 available in the School Recognition Fund.

Ms. Lorber asked if there had been any suggestions for the use of the money. Dr. Maestre stated that he has not presented the amount to the teachers for use yet. There was a short discussion regarding creating a way for teachers to submit a

request with instructions on what the money could be needed for. The requests must meet a goal of the School Improvement Plan.

**Old Business:** *No content to be shared*

**New Business:**

- A motion was made to accept the membership as listed below. The motion was approved unanimously as presented.

Robyn Barnes, Amy Bhavsar, Teresita Carrion, Kim Copeland, Lisa Dunham, Judi Hayes, Jennifer Hensley, Leah Hill, Diana Johnson, Stephanie Krick, Diane Lorber, Tracy Losch, Hector Maestre, Norma Medina Ortiz, Kelly Reedy, Jennifer Roberson, Suzi Spencer, Allyson Stilwell, Deliris Torres, Maribel Vallellanes & Dawn Wilson

- A motion was made to accept the By-Laws as presented. The motion was approved unanimously as presented.
- A nomination was made to elect our 2023-2024 SAC Chairman as Judi Hayes and Vice-Chairman as Stephanie Krick. The nomination was approved unanimously.

**Open Agenda (Public comments):** *No content to be shared*

**Next Meeting Date, Time, and Location:** The next meeting will be held on November 6, 2023 at 5:30 Pm in the Media Center.

**Meeting Adjournment:** Motion: A motion was made to adjourn the meeting at 6:07 PM. Motion carried unanimously.

*Submitted by, Jennifer Roberson, SAC Secretary*

**Approval date:**

*The school district is required to maintain copies of all SAC bylaws ([Fla. Stat. 1001.452\(1\)\(d\), 2023](#)). The district has established a [SAC Files Application](#) for school administrators to upload approved SAC minutes and bylaws, as well as accessing prior year approved SAC minutes and bylaws.*

*According to [Florida State Statute 1001.452 \(2\)](#), SAC members shall:*

- 1. Perform functions prescribed by regulations of the district school board, however; no advisory council shall have any of the powers and duties now reserved by law to the district school board*
- 2. Assist in the preparation and evaluation of the school improvement plan*
- 3. Assist in the preparation of school's annual budget and plan*
- 4. A portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for implementing the school improvement plan. (If funds are available from the Florida Department of Education)*